

**PERMIT FEE DUE**  
**When Application is Submitted**  
**along with Inspection Sign Off Sheet** (sent by our office)  
**Permits will not be processed without payment**

**ADDED GUIDELINES AND INSPECTIONS REQUIRED**

**FEE SCHEDULE**

1. Please check new fee schedule inside packet.

**GUIDELINES**

1. All new occupancies are required to have Arc-Fault protection. Please see handout.
2. All concrete walls over 10 feet in height must be engineered and have a sealed set of drawings.

**INSPECTIONS**

1. All concrete will be inspected before pouring (footings, walls and slabs). Concrete Slab (inspection after grading, vapor barrier and steel is in place)
2. Foundation (Site)
3. Temporary Electrical Meter set.
4. Electrical Meter set for connection of power.
5. Fireplace chase inspection
6. Sprinkler system, (hydro, final and all paperwork shall be included)
7. Fire Alarm system, (rough in, final acceptance test and all paperwork shall be included)
8. Rough In
9. Insulation inspection to check for the draft stops
10. Sheetrock (before any finishing is done)
11. A drywall inspection of the garage must be done before the taping and mudding
12. A sheer wall inspection must be done before any siding is put on the occupancy.
13. Gasline inspection (tank must be in place)
14. Final for Occupancy

**Osage Beach Fire Protection District Application – Residential/Commercial Building Permit Application Date \_\_\_\_\_**

Name of Business: (Commercial Only) \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ County: \_\_\_\_\_

Subdivision Name: \_\_\_\_\_ (if applicable) Lot #: \_\_\_\_\_ Building #: \_\_\_\_\_

Property Owner Name: \_\_\_\_\_ Owner Address: \_\_\_\_\_

Property Owner City, State & Zip: \_\_\_\_\_

Property Owner Phone: \_\_\_\_\_ Prop Owner Fax: \_\_\_\_\_ Prop Owner e-mail: \_\_\_\_\_

Contractors's Name: \_\_\_\_\_ Owner Address: \_\_\_\_\_

Contractor's City, State & Zip: \_\_\_\_\_

Contractor's Phone: \_\_\_\_\_ Contractor Fax: \_\_\_\_\_ Contractor e-mail: \_\_\_\_\_

\*\*\*\*\***Estimated Cost of Construction:** \$ \_\_\_\_\_ Inside City Limits Outside City Limits

Residential New  Residential Remodel  Commercial New  Commercial Remodel  Other \_\_\_\_\_

Square Feet: Main Floor \_\_\_\_\_ Second Floor \_\_\_\_\_ Basement \_\_\_\_\_ Garage \_\_\_\_\_

*I hereby certify that the owner of record authorizes the proposed work and application. I certify all items on this application to be true to the best of my ability.*

Signature of Applicant: \_\_\_\_\_ Print Name: \_\_\_\_\_

*For Office Use Only*      *Date Application Received:* \_\_\_\_\_

*Fee:* \_\_\_\_\_ *Cash:* \_\_\_\_\_ *Check #:* \_\_\_\_\_ *Received by:* \_\_\_\_\_ *Date:* \_\_\_\_\_ *Receipt #:* \_\_\_\_\_

*Permit #:* \_\_\_\_\_ *Issued By:* \_\_\_\_\_ *Date:* \_\_\_\_\_

**JOB INFORMATION:**

**Contractor Information**

Electrical Contractor: \_\_\_\_\_ Address: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Mechanical Contractor: \_\_\_\_\_ Address: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Plumbing Contractor: \_\_\_\_\_ Address: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

**Electrical Service Size**

Service Size: Amps \_\_\_\_\_ Volts \_\_\_\_\_ No. of Circuits \_\_\_\_\_ Type: Overhead \_\_\_\_\_ Underground \_\_\_\_\_

**Motors and Air Conditioning Equipment**

No. of Motors: Up to 1 HP \_\_\_\_\_ 1 – 10 HP \_\_\_\_\_ 11 – 25 HP \_\_\_\_\_ Over 25 HP \_\_\_\_\_

Air Conditioner/Heat Pump: No. of Tons \_\_\_\_\_

Furnace: Electric \_\_\_\_\_ Gas \_\_\_\_\_ KW \_\_\_\_\_ or Amps \_\_\_\_\_ or BTUs \_\_\_\_\_

Dryer: Electric \_\_\_\_\_ Gas \_\_\_\_\_ KW \_\_\_\_\_ or Amps \_\_\_\_\_ or BTUs \_\_\_\_\_

Range, Oven, Cook top: Electric \_\_\_\_\_ Gas \_\_\_\_\_ KW \_\_\_\_\_ or Amps \_\_\_\_\_ or BTUs \_\_\_\_\_

Water Heater(s): Electric \_\_\_\_\_ Gas \_\_\_\_\_ KW \_\_\_\_\_ or Amps \_\_\_\_\_ or BTUs \_\_\_\_\_

Type of Miscellaneous Electric Work: \_\_\_\_\_

# Osage Beach Fire Protection District

“Our Family Protecting Your Family Because We Care”

## REQUIREMENTS

### PLEASE READ ENTIRE PACKET

#### COMMERCIAL:

- Application must be complete and accurate
- Plans **MUST BE** professionally designed and sealed (if required)
- Include 2 sets of plans if outside city limits; 1 set if inside city limits with application
- Application and plans may be emailed to Rita Bartlett at [rbartlett@obfire.net](mailto:rbartlett@obfire.net) for processing

Site Plan	Electrical, including smoke detectors (if required)
Service Entrance	Roof Truss or Rafter Specs
Doors	Windows
Fire Walls (if required)	Knox Key Box
Footing and Foundation Plan	with Steel Shown
Address	Name of Business
Sprinkler Plans (if required)	

Fees Paid

#### RESIDENTIAL:

- Application must be complete and accurate
- Include 2 sets of plans if outside city limits; 1 set if inside city limits with application
- Application and plans may be emailed to Rita Bartlett at [rbartlett@obfire.net](mailto:rbartlett@obfire.net) for processing

Site Plan	Electrical, including smoke detectors
Door Size	Window Size
1-Hour Rating Between Garage and Living Space	
Attic Access	Step Measurements & Railings
Property Address	Name of Contractor
Service Entrance	Truss or Rafter Specs

Fees Paid

### 4-HOUR NOTICE REQUIRED FOR INSPECTIONS

Office Hours 8:00 a.m. to 4:30 p.m. CALL 573-348-1221

ALL APPLICATIONS, PLANS AND FEES MUST BE TURNED IN  
PRIOR TO ISSUING A PERMIT OR STARTING CONSTRUCTION

PERMIT MUST BE POSTED FOR INSPECTION

1170 Bluff Drive ● Osage Beach, Missouri 65065  
Business (573) 348-1221 ● FAX (573) 348-4742

**FEE SCHEDULE:**

**\*\*No Surcharge on Credit Card Payments\*\***

**RESIDENTIAL** – one and two-family dwellings (including out buildings):

Calculated at \$2.00 per \$1,000 of Estimated Cost of Construction (Minimum Permit Fee \$50.00)

<b>COMMERCIAL:</b>	Inside <u>City:</u>	Outside <u>City:</u>	
Occupancy and Use Permit Fee	\$ 35.00	\$ 70.00	
\$20.00 - \$20,000	\$ 45.00	\$ 90.00	
\$20,000 - \$200,000			
First \$20,001	\$ 45.00	\$ 90.00	
+ for each additional \$1,000	\$ 2.50	\$ 5.00	
\$200,000 - \$ 1 Million			
First \$200,001	\$ 500.00	\$1,000.00	
+ for each additional \$1,000	\$ 2.25	\$ 4.50	
Over \$ 1 Million			
First \$ 1 Million	\$2,200.00	\$4,400.00	
+ for each additional \$1,000	\$ 1.50	\$ 3.00	
Re-inspection (must be paid prior to re-inspection)	\$25.00	Fireplace Change Out	\$25.00
Electrical Inspection	\$25.00	Solar Panel Install	\$25.00
All permit renewals after 1 year	\$25.00	Deck Repair/Replace	\$25.00
Fireworks Stand/Displays	\$35.00	Window Replace/Install	\$25.00
Swimming Pools	\$35.00	Retaining Wall Only	\$25.00
Annual Commercial Inspection Hood	\$35.00	Cell Tower Install	\$45.00
Systems	\$35.00	Mobile Home	\$50.00
Burn Permit	No Charge		
Bonfire	No Charge		
Permit Refunds	Up to 25% retained for Administrative Services		
Surcharge for Building without Permit	\$50.00 + Permit Fee for first \$75,000; \$10.00 for each \$1,000 over \$75,000, or as may be determined by litigation.		
Use and Storage of Explosives	\$150.00 each year for each project		

**OTHER POINTS:**

- Concrete work will need to be inspected unless waived by the Code Official.
- Electrical disconnect will need to be on the outside of all buildings under a permit (as stated by Ordinance).
- All chimney chases will need to be inspected before being closed up
- Camden County Planning & Zoning Sign Off Form if Applicable

**PLEASE READ THE PACKET INCLUDED WITH YOUR BUILDING PERMIT APPLICATION**